

MEMORANDUM

TO: System Test Coordinators

FROM: John Wight
Director, Assessment Administration

DATE: August 24, 2009

SUBJECT: 2009-2010 Assessment Webinars via ElluminateLive!

In preparation for the 2009-2010 school year, the Assessment Administration Division of the Georgia Department of Education (GaDOE) will be hosting various on-line webinars. These webinars will be held on the following dates and times:

Updated October 14, 2009

| Date | Description | Program | Time |
|------------------------|------------------------------------------------------|---------------------|---------------------|
| September 8-10 | Pre-Administration | GHSWT/Gr. 3 Writing | 10:00 am |
| October 6-8 | Post-Administration RESCHEDULED to Oct 26 | CRCT | 10:00 am |
| October 26 | Post-Administration | CRCT | 10:00 am |
| October 28-30 | Pre-Administration | EOCT | 10:00 am |
| November 4 | Local Scanning Option | EOCT | 10:00 am |
| November 13 | Record Changes RESCHEDULED to Nov 20 | EOCT | 10:00 am |
| November 17-19 | Pre-Administration | ACCESS | 10:00 am or 1:00 pm |
| November 20 | PearsonAccess - Electronic Testing/Record Changes | EOCT | 10:00 am |
| Nov 30 or Dec 1 | Enrollment System Training | CRCT | 10:00 am |
| January 5-7 | Pre-Administration | Gr. 8 Writing | 10:00 am |
| February 2-4 | Pre-Administration | CRCT, GHSWT, EOCT | 10:00 am |
| February 2-4 | Mid Administration | GAA | 10:00 am |
| February 16-18 | Pre-Administration | Gr. 5 Writing | 10:00 am |
| May 12-13 | Post Administration | ACCESS | 10:00 am |

The purpose of these webinars is to update test coordinators on any changes or additions that are necessary for the successful administration of Georgia standardized assessments. Representatives from the Georgia Department of Education and the various contractors will be conducting the workshops. The on-line workshops will be conducted using the ElluminateLive! webinar platform.

Webinars may be accessed at this link:
<http://elluminate.gavirtualschool.org/testing/index.html>

All System Test Coordinators are expected to attend one of the pre-administration and mid or post administration webinars for each assessment program. In addition, you may also invite school test coordinators or other staff to the pre-administration webinar if you so desire. Each webinar will be recorded and available on the ElluminateLive! website for additional review.

Recordings of webinars may be accessed at this link:
<http://elluminate.gavirtualschool.org/testing/recordings.html?s=1250049600000&e=1250135999999>

The PowerPoint presentations will be posted in advance. The presentation for the on-line forms training may be located on the main Testing page of the GaDOE web site under Presentations. The

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PowerPoint presentations for other sessions may be located on the assessment program's web page under Presentations on the GaDOE Testing web site.

Link to GaDOE Testing Website:

http://www.gadoe.org/ci_testing.aspx

The Statewide Assessment Calendar may be accessed at this link:

http://www.gadoe.org/ci_testing.aspx

If you have any questions, please contact John Wight at jwight@doe.k12.ga.us or 404-656-0478.

cc:

Kathy Cox, State Superintendent of Schools

Martha Reichrath, Ph.D., Deputy Superintendent for Standards, Instruction, and Assessment

Melissa Fincher, Associate Superintendent of Assessment and Accountability

GNETS Testing Directors

RESA Directors