

March 27, 2008

**MEMORANDUM**

**TO:** System Test Coordinators  
Title III/ESOL Coordinators

**FROM:** Jeff Barker, Ph. D.  
Director, Assessment Administration Division

**SUBJECT:** ACCESS for ELLs Post Assessment Workshops

The Georgia Department of Education (GaDOE) will host ACCESS for ELLs post assessment workshops on **May 14 and 15, 2008**. The purpose of these workshops is to provide information that will assist Testing Directors and Coordinators and ESOL/Title III Directors and Coordinators in the interpretation of their ACCESS for ELLs test results. ACCESS for ELLs score reports will arrive in systems the week of May 5-9, 2008. Representatives from the GaDOE and the World-Class Instructional Design and Assessment (WIDA) Consortium will participate in the workshops.

The workshops will be held on the following dates and times:

<b>May 14, 2008</b> Elluminate (on-line)	9:30am-11:30am
<b>May 15, 2008</b> Gwinnett County	9:30am-12:30pm

All System Test Coordinators are encouraged to attend one of these workshops and to invite the Title III/ESOL Coordinators (or their designee) to accompany them.

The on-line workshop will be conducted using Elluminate Live. Elluminate Live is a real-time training and collaboration environment that is flexible and easy to use. It allows participants the ability to talk over the Internet, view presentations, and type-in questions to the presenter. Many of you are already familiar with Elluminate as it has been used by several GaDOE divisions to deliver information to systems. However, for first-time users of the Elluminate Live program, instructions for set-up, log-in, and use of the system are provided in the attachment included with this message. The Elluminate session will be recorded and available on the Elluminate web site for participants who are unable to attend.

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Each system may register a maximum of **two** people at the Gwinnett County session. The workshop will be held at the following location:

Gwinnett County Support Center  
Main Entrance, Building 100  
Board Room  
437 Old Peachtree Road  
Suwanee, GA 30024

To make certain there is adequate space and materials, please fax or email your completed reservation form to Connie Caldwell in the Assessment and Accountability Division at (404) 656-5976 or [ccaldwell@doe.k12.ga.us](mailto:ccaldwell@doe.k12.ga.us), **no later than Tuesday, April 29, 2008**. Attendees are responsible for travel, meals, and lodging expenses.

The power point presentation and the *ACCESS for ELLs Interpretive Guide for Score Reports 2008* will be available to download from the GaDOE web site on **May 8, 2008**. Paper copies of these documents will not be available at the workshops.

Thank you for your help with this important part of the Georgia assessment program. If you have any questions, please contact Deborah Houston at [dhouston@doe.k12.ga.us](mailto:dhouston@doe.k12.ga.us) or (404) 657-0251.

JB/dmh

Enclosures: ACCESS for ELLs Post Assessment Registration Form

cc: System Superintendents  
Kathy Cox, State Superintendent of Schools  
Martha Reichrath, Ph.D., Deputy State Superintendent  
Chris Domaleski, Ph.D., Associate Superintendent  
Georgia Network for Educational and Therapeutic Support (GNETS) Program Directors  
RESA Directors