



## MEMORANDUM

**TO:** System Test Coordinators  
Special Education Directors

**FROM:** Jeff Barker, Ph.D.  
Director, Assessment Administration Division

**Date:** July 14, 2008

**SUBJECT:** Georgia Alternate Assessment (GAA) Fall 2008 Training Workshops

In preparation for the 2008-2009 administration of the GAA, the Georgia Department of Education will be conducting training workshops throughout the state in August 2008. The purpose of these workshops is to provide information to guide special education teachers and general education teachers in the development of portfolios that showcase the achievement and progress of students with significant cognitive disabilities. Representatives from the GaDOE and Questar Assessment will be presenting the workshops.

Each system may send four people to attend the workshops—two of which should be teachers. All systems are expected to attend one of the workshops.

The specific dates and locations for the workshops are listed on the following page. Please be aware that due to the limited capacity of some of the locations, reservations will be taken on a first come basis. Attendees are responsible for travel, meals, and lodging, if necessary.

Please complete the R.S.V.P. form included with this communication and return it via fax, mail, or email to Peggy Larson, Questar Assessment, Inc., by August 1, 2008. Prior to the meeting, you will receive an email confirmation from Questar along with directions to each workshop site and a list of possible lodging facilities.

Thank you in advance for arranging to attend one of these important workshops. Should you have any questions regarding the workshops, please do not hesitate to contact Peggy Larson via email [GA@Questarai.com](mailto:GA@Questarai.com) or phone 800-688-0120 ext. 690. Should you have questions about the GAA, please contact Deborah Houston via email [dhouston@doe.k12.ga.us](mailto:dhouston@doe.k12.ga.us) or phone 404-657-0251.

## 2008-2009 GAA Fall Training Workshop Dates and Locations

<b><u>DATE</u></b>	<b><u>LOCATION</u></b>	<b><u>CAPACITY</u></b>
<b>Monday 9AM-12 PM August 18, 2008</b>	Gainesville State College 3820 Mundy Mill Rd. Oakwood, GA 30566 678-717-3759	260 People
<b>Tuesday 9AM-12 PM August 19, 2008</b>	Educational Technology Training Center at National Science Center One Seventh Street Augusta, GA 30901	250 people
<b>Wednesday 9AM-12 PM August 20, 2008</b>	Liberty County Board of Education Transportation Building 100 Techwood Dr. Hinesville, GA 31313 912-369-6654	100 people
<b>Tuesday 9AM-12 PM August 26, 2008</b>	Hilton Garden Inn Albany 101 S. Front St. Albany, GA 31701 229-888-1590	145 people
<b>Wednesday 9AM-12 PM August 27, 2008</b>	Houston County BOE 1701 Houston Lake Rd. Perry, GA 31069 478-988-6197	190 people
<b>Thursday 9AM-12 PM August 28, 2008</b>	Adairsville High School Auditorium 519 Old Highway 41 Adairsville, GA 30103	500 people