

Kathy Cox, State Superintendent of Schools

MEMORANDUM

TO: System Test Coordinators, GNETS Program Directors, RESA Directors, ETTC Directors
FROM: Melissa Fincher, Director of Assessment Research and Development
DATE: July 21, 2008
SUBJECT: Georgia Online Assessment System Training Calendar

The *Georgia Online Assessment System (OAS)* will be available on August 15 to educators in Georgia to provide school systems, classroom teachers, students, and parents access to quality items and assessments aligned to the state's curriculum in order to support instruction and student learning. To prepare educators to fully use this tool, we are pleased to once again offer face-to-face training sessions on the *OAS*. These half-day training sessions are actually train-the-trainer sessions; therefore, systems are expected to send staff members who will then conduct training sessions within the system. Registration for these training sessions will be completed online with Riverside Publishing. There will be no on-site registration because of the limited seating at each location. In addition, weekly online training sessions will be offered through Elluminate.

This fall, the *OAS* will feature additional test items and new features for system administrators!

Fall 2008 Training Options

Face to face sessions: (All face to face sessions will be OAS overview trainings)

Morning Sessions: 8:30am to 11:30 am: This 3 hour training session will provide an overview of the *OAS*, including student, teacher, and administrator functions. The session will focus on understanding and using the new features in *OAS* and utilizing the data from classroom and system level assessments to impact classroom instruction. These sessions are designed as a train-the-trainer model. Each district should plan to train a total of five staff members.

Afternoon Sessions: 12:30pm to 3:30pm: These will be a repeat of the morning sessions.

Elluminate sessions: This fall we will be offering 12 online training sessions through the Elluminate platform. Sessions will be offered on **OAS Overview**, **RESA/System Level Options**, and **Roster Import**. See the training calendar for the dates and times these topics will be offered.

The **OAS Overview** session will follow the same agenda as the face-to-face training but will be less hands-on. There is no limit to the number of persons per district. This option should be used for trainers experienced with the system or as a review after going to the face-to-face training.

The **RESA/System Level Option** training for system administrators will demonstrate the use and implementation of Level Three (System Level) testing and benchmarking.

The **Roster Import Sessions** are designed to show system administrators how to create classes and student/teacher accounts through the automated import process.

Note: *There will also be 5 face to face and 3 elluminate training sessions offered Winter 2009.*

Easy Registration:

Steps to complete the registration process for all sessions:

- Step 1:** Click on the following link: www.regonline.com/oastraining2008
- Step 2:** Follow the simple instructions to complete your registration
- Step 3:** Print out your confirmation page

Attachment:

Georgia Online Assessment System Training Calendar Fall 2008

cc: System Superintendents
Kathy Cox, State Superintendent of Schools
Martha Reichrath, Ph.D., Deputy State Superintendent of Schools
Chris Domaleski, Ph.D., Associate Superintendent, Assessment and Accountability