

Kathy Cox, State Superintendent of Schools

**MEMORANDUM**

**TO:** System Test Coordinators, GNETS Program Directors, RESA Directors, ETC Directors  
**FROM:** John Wight, Director of Assessment Administration  
**DATE:** August 4, 2009  
**SUBJECT:** Georgia Online Assessment System Training Calendar

The Georgia *Online Assessment System (OAS)* will be available on **August 17, 2009** to educators in Georgia. The purpose of the OAS is to provide school systems, classroom teachers, students, and parents access to quality items and assessments aligned to the state's curriculum in order to support teaching and student learning. To prepare educators to fully use this tool, we are pleased to offer online training sessions on the OAS through the ElluminateLive! webinar platform. Because these training sessions are online, districts can allow as many participants as needed. Also, if educators cannot make the session dates, they will be able to view the ElluminateLive! webinar recordings. There will be no registration necessary for these sessions.

For districts and schools who would like hands-on training, please contact your local Educational Technology Center (ETC). The ETCs have staff trained on the OAS who will be able to create custom training for your district. Link to ETC website: <http://public.doe.k12.ga.us/it.aspx?PageReq=ETC>

**Fall 2009 Training Options**

**ElluminateLive! sessions:** Online training sessions will be offered through the ElluminateLive! platform. Sessions will be offered on **OAS Overview, Benchmark and System Level Options, and Roster Import**. See the training calendar for the dates and times these topics will be offered.

The **OAS Overview** training will demonstrate the basic functions of the system including how to create and assign tests and view reports. This training is for all users of the OAS.

The **Benchmark and System Level Option** training for system administrators will demonstrate the use and implementation of System Level (Level 3) testing and benchmarking.

The **Roster Import Sessions** are designed to show system administrators how to create classes and student/teacher accounts through the automated import process.

Below, please find a list of training dates, locations, and times.

**Georgia Online Assessment System  
2009 ElluminateLive! Webinar Training**

<b>Day</b>	<b>Date</b>	<b>Topic</b>	<b>Time</b>	<b>Target Audience</b>
Wednesday	19-Aug	Roster Import	9 to 10 am	System level personnel responsible for OAS account creation
Friday	21-Aug	Benchmark and System Level	1 to 3 pm	System level personnel responsible for benchmark testing
Wednesday	26-Aug	OAS overview	9 to 11 am	Everyone who is new to the system or wants refresher training
Wednesday	26-Aug	Roster Import	1 to 2 pm	System level personnel responsible for OAS account creation
Wednesday	2-Sep	Benchmark and System Level	9 to 11 am	System level personnel responsible for benchmark testing
Wednesday	2-Sep	OAS overview	1 to 3 pm	Everyone who is new to the system or wants refresher training
Monday	14-Sep	OAS overview	9 to 11 am	Everyone who is new to the system or wants refresher training
Monday	14-Sep	Roster Import	1 to 2 pm	System level personnel responsible for OAS account creation
Tuesday	22-Sep	Benchmark and System Level	9 to 11 am	System level personnel responsible for benchmark testing
Thursday	24-Sep	Roster Import	9 to 10 am	System level personnel responsible for OAS account creation
Tuesday	29-Sep	OAS overview	1 to 3 pm	Everyone who is new to the system or wants refresher training
Wednesday	30-Sep	Benchmark and System Level	1 to 3 pm	System level personnel responsible for benchmark testing

All webinars may be accessed through this link: <http://illuminate.gavirtualschool.org/testing/index.html>

Recordings of webinars may be access through this link: <http://illuminate.gavirtualschool.org/testing/recordings.html>

**cc:** System Superintendents  
Kathy Cox, State Superintendent of Schools  
Martha Reichrath, Ph. D., Deputy State Superintendent of Schools  
Melissa Fincher, Associate Superintendent, Assessment and Accountability