Step by Step Guide
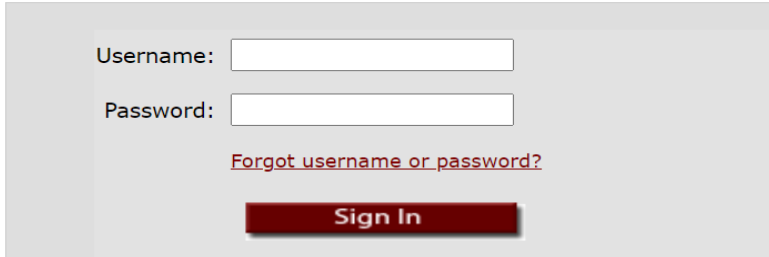# Finding In-Field Reports by System and Building

Step 1: Access www.gapsc.org

Username:
Password:

Forgot username or password?
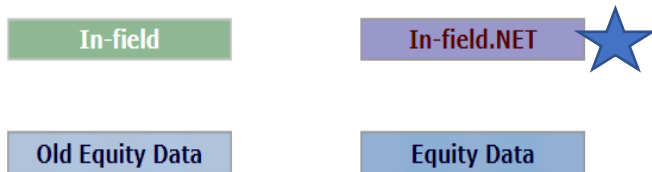
Sign In

Type in your Username and Password to sign in

Step 2: Select In-Field.Net

In-field   In-field.NET ⭐

Old Equity Data   Equity Data

Step 3: Select Reports at the Top of the Page

Home   Change Password   Reports   Logout
⭐

Step 4: Select a Report

Report: --Select Report--

Submit   **Clear**

Step 5: Select System Level Report

Report: System Report

Download Report

Download the report and open the report to review the out-of-field courses (content and service) for all schools in the LEA

Step 6: Select Building Level Report, Select School, Select Submit

Report: Building Report

Select Building: -- All Schools --

Submit   **Clear**

Download the report to review the percentage of out-of-field courses for content and service for a specific school